

FORM L-FPV



FINGERPRINT VERIFICATION FORM

LICENSING

602-364-4457 | insurancelicensing@difi.az.gov

READ ALL INSTRUCTIONS. If you do not carefully follow these procedures, the Arizona Department of Insurance and Financial Institutions (“DIFI”) will reject the fingerprint card.

1. This form should be used only when submitting a Form FD-258 paper fingerprint card **AND** a paper application.
2. Request a valid, unexpired, government-issued photo ID from the applicant and compare the physical descriptors on the ID to the applicant and to the information on the fingerprint card.
3. *Complete the following information:*

APPLICANT'S LAST NAME	APPLICANT'S FIRST NAME	APPLICANT'S MIDDLE NAME
NAME OF FINGERPRINT TECHNICIAN'S BUSINESS/ENTITY/ORGANIZATION		PHONE NO. (<i>with Area Code</i>)
TYPE OF PHOTO IDENTIFICATION CHECKED (<i>Check only one box</i>)		
<input type="checkbox"/> Driver License or MVD-issued Identification		
<input type="checkbox"/> US Passport or US Passport Card		
<input type="checkbox"/> Other (<i>specify</i>): _____		
PRINTED NAME OF FINGERPRINT TECHNICIAN	FINGERPRINT TECHNICIAN'S SIGNATURE	
	➤ _____	

4. Once the fingerprints have been applied to the card, you must:
 - a) Place the fingerprint card *and this form* into an envelope and seal it. Any envelope that fits the card is acceptable;
 - b) Print your name across the edge of the sealed area of the envelope.
 - c) **DO NOT GIVE THE APPLICANT THE FINGERPRINT CARD WITHOUT FIRST SEALING IT INSIDE THE ENVELOPE.**
 - d) Tell the applicant to **NOT** open or fold the fingerprint card envelope, which will cause the card to be rejected.

QUESTIONS?

Regarding a fingerprint card for an INSURANCE PROFESSIONAL LICENSE APPLICANT (producer, adjuster, bail bond agent, etc):

- **E-mail:** insurancelicensing@difi.az.gov
- **Phone:** 602-364-4457