



Licensing Section
Arizona Department of Insurance
 100 North 15th Avenue, Suite 102, Phoenix, Arizona 85007-2624
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Arizona Department of Insurance
FINGERPRINT VERIFICATION FORM (FORM L-FPV)

READ ALL INSTRUCTIONS. If you do not carefully follow these procedures, the Arizona Department of Insurance (“ADOI”) will reject the fingerprint card.

- Please fill out or ensure that the applicant has filled out all required boxes on the fingerprint card (Form FD-258) prior to taking the fingerprints.
- Request a valid, unexpired, government-issued photo ID from the applicant and compare the physical descriptors on the ID to the applicant and to the information on the fingerprint card.

3. Complete the following information:

Applicant's Last Name	Applicant's First Name	Applicant's Middle Name
PRINTED Name of Fingerprint Technician	Fingerprint Technician's Business/Entity/Organization Name:	
Fingerprint Technician's Signature X _____		Phone No.
Type of Photo Identification Checked (select only one)		
<input type="checkbox"/> Driver License or MVD-issued Identification		<input type="checkbox"/> US Passport or US Passport Card
<input type="checkbox"/> Other (specify) _____		

- Once the fingerprints have been applied to the card, you must:
 - Place the fingerprint card and this form into an envelope and seal it. Any envelope that fits the card is acceptable;
 - Print your name across the edge of the sealed area of the envelope.
 - **DO NOT GIVE THE APPLICANT THE FINGERPRINT CARD WITHOUT FIRST SEALING IT INSIDE THE ENVELOPE.**
- Tell the applicant NOT to open or fold the fingerprint card envelope, which would cause the card to be rejected.

QUESTIONS?



Regarding a fingerprint card for an insurance professional license applicant (producer, adjuster, bail bond agent etc.),

contact the Insurance Licensing Section: licensing@azinsurance.gov or (602) 364-4457

Regarding a fingerprint card for an Arizona domiciled insurance company representative,

contact the Financial Affairs Division: amccormack@azinsurance.gov or (602) 364-3245