

STATE OF ARIZONA
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DEPT. OF INSURANCE

REPORT OF TARGET MARKET CONDUCT EXAMINATION

OF

21st CENTURY ADVANTAGE INSURANCE COMPANY

NAIC #25232

AS OF

December 31, 2011

TABLE OF CONTENTS

AFFIDAVIT	4
FOREWORD	5
SCOPE AND METHODOLOGY	6
HISTORY OF THE COMPANY	7
PROCEDURES REVIEWED WITHOUT EXCEPTION	8
EXAMINATION REPORT SUMMARY	8
RESULTS OF PREVIOUS MARKET CONDUCT EXAMINATIONS.....	10
UNDERWRITING AND RATING.....	11
CANCELLATIONS AND NON-RENEWALS	15
CLAIMS PROCESSING	19
SUMMARY OF FAILED STANDARDS.....	23
SUMMARY OF PROPERTY AND CASUALTY STANDARDS	25



Department of Insurance
State of Arizona
Market Oversight Division
Examinations Section
Telephone: (602) 364-4994
Fax: (602) 364-2505

JANICE K. BREWER
Governor

2910 North 44th Street, 2nd Floor
Phoenix, Arizona 85018-7269
www.id.state.az.us

GERMAINE L. MARKS
Acting Director

Honorable Germaine L. Marks
Acting Director
State of Arizona
2910 North 44th Street
Suite 210, Second Floor
Phoenix, Arizona 85018-7269

Dear Acting Director Marks:

Pursuant to your instructions and in conformity with the provisions of the Insurance Laws and Rules of the State of Arizona, a desk examination has been made of the market conduct affairs of the:

21st Century Advantage Insurance Company
NAIC #25232

The above examination was conducted by Helene I. Tomme, CPCU, CIE, Market Examinations Supervisor, Examiner-in Charge, and Linda L. Hofman, AIE, MCM, FLMI, AIRC, CCP, Market Conduct Senior Examiner and Christopher G. Hobert, CIE, MCM, FLMI, AIRC, CCP, Market Conduct Senior Examiner.

The examination covered the period of January 1, 2010 through December 31, 2011.

As a result of that examination, the following Report of Examination is respectfully submitted.

Sincerely yours,

Helene I. Tomme, CPCU, CIE
Market Examinations Supervisor
Market Oversight Division

FOREWORD

This targeted market conduct examination report of the 21st Century Advantage Insurance Company (herein referred to as, "Advantage", or the "Company"), was prepared by employees of the Arizona Department of Insurance (Department) as well as independent examiners contracting with the Department. A market conduct examination is conducted for the purpose of auditing certain business practices of insurers licensed to conduct the business of insurance in the state of Arizona. The Examiners conducted the examination of the Company in accordance with Arizona Revised Statutes (A.R.S.) §§ 20-142, 20-156, 20-157, 20-158 and 20-159. The findings in this report, including all work products developed in the production of this report, are the sole property of the Department.

The examination consisted of a review of the following Private Passenger Auto (PPA) business operations:

1. Complaint Handling
2. Marketing and Sales
3. Producer Compliance
4. Underwriting and Rating
5. Cancellations and Non-Renewals
6. Claims Processing

Certain unacceptable or non-complying practices may not have been discovered in the course of this examination. Additionally, findings may not be material to all areas that would serve to assist the Director.

Failure to identify or criticize specific Company practices does not constitute acceptance of those practices by the Department.

SCOPE AND METHODOLOGY

The examination of the Company was conducted in accordance with the standards and procedures established by the National Association of Insurance Commissioners (NAIC) and the Department. The market conduct examination of the Company covered the period of January 1, 2010 through December 31, 2011 for business reviewed. The purpose of the examination was to determine the Company's compliance with Arizona's insurance laws, and whether the Company's operations and practices are consistent with the public interest. This examination was completed by applying tests to each examination standard to determine compliance with the standard. Each standard applied during the examination is stated in this report and the results are reported beginning on page 8.

In accordance with Department procedures, the Examiners completed a Preliminary Finding ("Finding") form on those policies, claims and complaints not in apparent compliance with Arizona law. The finding forms were submitted for review and comment to the Company representative designated by Company management to be knowledgeable about the files. For each finding the Company was requested to agree, disagree or otherwise justify the Company's noted action.

The Examiners utilized both examinations by test and examination by sample. Examination by test involves review of all records within the population, while examination by sample involves the review of a selected number of records from within the population. Due to the small size of some populations examined, examinations by test and by sample were completed without the need to utilize computer software.

File sampling was based on a review of underwriting and claim files that were systematically selected by using Audit Command Language (ACL) software and computer data files provided by the Company. Samples are tested for compliance with standards established by the NAIC and the Department. The tests applied to sample data will result in an exception ratio, which determines whether or not a standard is met. If the exception ratio found in the sample is, generally less than 5%, the standard will be considered as "met." The standard in the areas of procedures and forms use will not be met if any exception is identified.

HISTORY OF THE COMPANY

(Provided by the Company)

The Company was incorporated on August 11, 1987 as a stock property and casualty insurance company in the State of Minnesota. At the time of formation, the Company's name was Minnesota Insurance Company. The Company commenced business on October 14, 1987.

Effective August 1, 2006, the Company changed its name to AIG Advantage Insurance Company.

Effective April 1, 2010, the Company changed its name to 21st Century Advantage Insurance Company.

Currently, the Company is licensed in 23 states.

PROCEDURES REVIEWED WITHOUT EXCEPTION

The Examiners review of the following Company departments¹ or functions indicates that they appear to be in compliance with Arizona statutes and rules:

Complaint Handling

Marketing and Sales

Producer Compliance

EXAMINATION REPORT SUMMARY

The examination identified 8 compliance issues that resulted in 100 exceptions due to the Company's failure to comply with statutes and rules that govern all insurers operating in Arizona. These issues were found in three (3) of the six (6) sections of Company operations examined. The following is a summary of the Examiner's findings:

Underwriting and Rating

In the area of Underwriting and Rating, three (3) compliance issues are addressed in this Report as follows:

- The Company failed to specify the length of time the authorization remains valid under the applicant authorization section of its PPA Application. This resulted in one (1) exception.
- The Company failed to advise the individual or a person authorized to act on behalf of the individual that they are entitled to receive a copy of the authorization form on its PPA Application. This resulted in one (1) exception.
- The Company failed to honor the Named Driver Exclusion and/or apply the correct Program/Account code on transferred business. This resulted in two (2) exceptions.

¹ If a department name is listed there were no exceptions noted during the review.

Cancellation and Non Renewals

In the area of Cancellations and Non Renewals, three (3) compliance issues are addressed in this Report as follows:

- The Company failed to provide a compliant Summary of Rights, on 46 PPA non renewals and 28 PPA cancellations for underwriting reasons to its policyholders/insureds cancelled for an adverse underwriting decision for a total of 74 notices.
- The Company failed to include the unearned premium refunds with its policy cancellation notice on five (5) PPA cancellations for underwriting reasons.
- The Company failed to provide cancellation or nonrenewal notices. This occurred in three (3) PPA non renewals and four (4) cancellations for underwriting reasons for a total of seven (7) missing notices.

Claims Processing

In the area of Claims Processing, two (2) compliance issues are addressed in this Report as follows:

- The Company failed to advise the individual or a person authorized to act on behalf of the individual that they are entitled to receive a copy of the authorization form on one (1) claim authorization forms.
- The Company failed to correctly calculate and pay the appropriate tax, license registration and/or air quality fees on nine (9) PPA first/third party total loss settlements, which resulted in additional payments of \$1,549.93 (including interest).

FACTUAL FINDINGS

RESULTS OF PREVIOUS MARKET CONDUCT EXAMINATIONS

The Company did not have any Market Conduct Examinations in the prior five (5) years.

UNDERWRITING AND RATING

Private Passenger Automobile (PPA):

The Examiners reviewed 200 PPA New/Renewal Business files out of a population of 60,456 and 100 PPA Surcharge files out of a population of 6,774 during the examination period. This new/renewal and surcharge review included a total sample size of 300 PPA files from a total population of 67,230.

All new/renewal and surcharge files reviewed were to ensure compliance with Arizona Statutes and Rules.

The following Underwriting and Rating Standards were met:

#	STANDARD	Regulatory Authority
1	The rates charged for the policy coverage are in accordance with filed rates (if applicable) or the Company Rating Plan	A.R.S. §§ 20-341 through 20-385
2	Disclosures to insureds concerning rates and coverage are accurate and timely.	A.R.S. §§ 20-259.01, 20-262, 20-263, 20-264, 20-266, 20-267, 20-443, 20-2110
3	All forms and endorsements forming a part of the contract should be filed with the director (if applicable).	A.R.S. § 20-398
6	Rescissions are not made for non-material misrepresentations.	A.R.S. §§ 20-463, 20-1109

The following Underwriting and Rating Standards failed:

#	STANDARD	Regulatory Authority
4	All mandated disclosures are documented and in accordance with applicable statutes, rules and regulations, including, but not limited to, the Notice of Insurance Information Practices and the Authorization for Release of Information.	A.R.S. §§ 20-2104, 20-2106, 20-2110 and 20-2113
5	Policies and endorsements are issued or renewed accurately, timely and completely.	A.R.S. §§ 20-1120, 20-1121, 20-1632 and 20-1654

Underwriting and Rating, Standard # 4 – failed

Preliminary Finding-001– Underwriting Authorization Disclosures – The Examiners identified one (1) policy application (shown in the table below) where the Company failed to:

- specify the authorization remains valid one year from the date the authorization on the application is signed involving property or casualty insurance; and
- advise the individual or a person authorized to act on behalf of the individual that they are entitled to receive a copy of the authorization form.

This form fails to comply with A.R.S. § 20-2106(7)(b) and (9) and represent two (2) violations of the statute. The following table summarizes these application form findings.

	Form Description / Title	Form #	Statute Provision
1	Personal Automobile Application	APP-AZ-10/06R-QB	7(b) and 9

UNDERWRITING FORMS

Failed to specify the authorization remains valid one year from the date authorization is signed on the application.

Violation of A.R.S. § 20-2106(7)(b)

Population	Sample	# of Exceptions	% to Sample
N/A	N/A	1	N/A

Any error or exception identified in the areas of a procedure or forms use does not meet the Standard; therefore a recommendation is warranted.

UNDERWRITING FORMS

Failed to advise the individual or a person authorized to act on behalf of the individual that they are entitled to receive a copy of the authorization form

Violation of A.R.S. § 20-2106(9)

Population	Sample	# of Exceptions	% to Sample
N/A	N/A	1	N/A

Any error or exception identified in the areas of a procedure or forms use does not meet the Standard; therefore a recommendation is warranted.

Recommendation #1

Within 90 days of the filed date of this Report, provide the Department with documentation that Company procedures are in place so the application form listed above includes the following:

- specify the authorization remains valid one year from the date the authorization on the application is signed involving property or casualty insurance; and
- advise the individual or a person authorized to act on behalf of the individual that they are entitled to receive a copy of the authorization form , in accordance with the applicable state statute.

Underwriting and Rating, Standard # 5 – failed

Preliminary Finding-005– Transfer Business Premium - The Company’s failure to honor the Named Driver Exclusion and/or apply the correct Program/Account code on transferred business is an apparent violation of their agreement with the Department on two (2) policies.

PRIVATE PASSENGER AUTOMOBILE TRANSFER BUSINESS PREMIUM
Failed to honor the Named Driver Exclusion and/or apply the correct Program/Account code

Population	Sample	# of Exceptions	% to Sample
3,133	10	2	20%

A 20% error ratio does not meet the Standard; therefore, a recommendation is warranted.

Recommendation #2

Within 90 days of the filed date of this Report, provide the Department with documentation that the Company has completed a self-audit on all transferred business from 21st Century Insurance Company of the Southwest to 21st Century Advantage Insurance Company (active/cancelled) to identify any compliance issues and contact all parties involved. The Company shall provide the Department with documentation that all monies owed have been properly refunded including copies of all AZ Refund letters and checks to policyholders and a summary spreadsheet.

Subsequent Events: During the course of Phase I Examination, the Company completed a self-audit of the remaining 3,133 PPA policies transferred from 21st Century Insurance Company of the Southwest to 21st Century Advantage Insurance Company. An additional 108 files were identified as being transferred incorrectly as part of the agreement with the Department. The Company is in the process of contacting all affected policyholders and has agreed to appropriate restitution, upon completion of the survey.

CANCELLATIONS AND NON-RENEWALS

Private Passenger Automobile (PPA):

The Examiners reviewed 100 PPA cancellation files for non-payment of premium out of a population of 2,296, 52 PPA cancellation files for underwriting reasons out of a population of 52 and 53 PPA non renewals out of a population of 53. This cancellation, non renewal and declination review included a total sample size of 205 PPA files from a total population of 2,401.

All cancellation and nonrenewal files reviewed were to ensure compliance with Arizona Statutes and Rules.

The following Cancellation and Non Renewal Standards failed:

#	STANDARD	Regulatory Authority
1	Declinations, Cancellations and Non-Renewals shall comply with state laws and company guidelines including the Summary of Rights to be given to the policyholder and shall not be unfairly discriminatory.	A.R.S. §§ 20-448, 20-2108, 20-2109, 20-2110
2	Cancellations and Non-Renewal notices comply with state laws, company guidelines and policy provisions, including the amount of advance notice required and grace period provisions to the policyholder, nonrenewal based on condition of premises, and shall not be unfairly discriminatory.	A.R.S. §§ 20-191, 20-443, 20-448, 20-1631, 20-1632, 20-1632.01, 20-1651 through 20-1656

Cancellation and Nonrenewal, Standard #1 – failed

Preliminary Finding 002 – Summary of Rights – The Examiners identified 46 PPA non renewals and 28 PPA cancellations for underwriting reasons, cancelled for an adverse underwriting decision, which totaled 74 notices. These notices failed to provide a compliant Summary of Rights language to its policyholders, an apparent violation of A.R.S. §§ 20-2108, 20-2109 and 20-2110.

**PRIVATE PASSENGER AUTOMOBILE
Summary of Findings – Standard 1 File Review
Failed to Provide Compliant Summary of Rights
A.R.S. §§ 20-2108, 20-2109 and 20-2110**

Files Reviewed	Population	Reviewed	Exceptions	Request #
PPA Non Renewals	53	46	46	007
PPA UW Reasons	52	28	28	010
Totals	105	74	74	
			Error Ratio	100%

A 100% error ratio does not meet the Standard; therefore, a recommendation is warranted.

Recommendation #3

Within 90 days of the filed date of this Report provide the Department with documentation that Company procedures are in place so that a compliant Summary of Rights is sent with all cancellation, non renewal or declination notices that involve an adverse underwriting decision by the Company.

Cancellation and Nonrenewal, Standard #2 - failed

Preliminary Finding 003 – Late Unearned Premium Refunds - The Company failed to include the unearned premium refund with the policy cancellation notice, which is sent out at least 10 days prior to the effective date of cancellation, to five (5) PPA policyholders where a refund was owed. These represents violations of A.R.S. § 20-1632(A)(3).

PRIVATE PASSENGER AUTOMOBILE CANCELLATIONS

Failed to include the unearned premium refund with the policy cancellation notice

Violation of A.R.S. § 20-1632(A)(3)

Population	Sample	# of Exceptions	% to Sample
52	8	5	63%

A 63% error ratio does not meet the Standard; therefore, a recommendation is warranted.

Recommendation #4

Within 90 days of the filed date of this report, provide the Department with documentation that Company procedures and controls are in place to ensure that the unearned premium refund accompanies the cancellation notice sent out at least 10 days prior to the effective date of the cancellation, in accordance with the applicable state statute.

Cancellation and Nonrenewal, Standard #2 – failed

Preliminary Finding-004 – Failed to send Non Renewal or Cancellation Notices: The Examiners identified three (3) PPA non renewals and four (4) cancellations for underwriting reasons for a total of seven (7) notices, in which the Company was unable to provide non renewal or cancellation notices. This action is an apparent violation of A.R.S. § 20-1632(A).

PRIVATE PASSENGER AUTOMOBILE
Summary of Findings – Standard 2 File Review
Failed to provide non renewal or cancellation notices
A.R.S. § 20-1632(A)

Files Reviewed	Population	Reviewed	Exceptions	Request #
PPA Non Renewals	53	53	3	007
PPA UW Reasons	52	52	4	010
Totals	105	105	7	
			Error Ratio	7%

A 7% error ratio does not meet the Standard; therefore, a recommendation is warranted.

Recommendation #5

Within 90 days of the filed date of this Report provide the Department with documentation that Company procedures are in place to ensure the required non renewal or cancellation notices are mailed to policyholders.

CLAIMS PROCESSING

Private Passenger Automobile (PPA):

The Examiners reviewed 100 PPA claims closed without payment from a population of 2,239; 100 PPA paid claims from a population of 2,690; 100 total loss PPA claims out of a population of 529 and 100 PPA subrogation claims out of a population of 264. This claims review included a total sample size of 400 PPA claim files from a total population of 5,722.

All claim files reviewed were to ensure compliance with Arizona Statutes and Rules.

The Following Claim Standards were met:

#	STANDARD	Regulatory Authority
1	The initial contact by the Company with the claimant is within the required time frame.	A.R.S. § 20-461, A.A.C. R20-6-801
2	Timely investigations are conducted.	A.R.S. § 20-461, A.A.C. R20-6-801
4	Claim files are adequately documented in order to be able to reconstruct the claim.	A.R.S. §§ 20-461, 20-463, 20-466.03, A.A.C. R20-6-801
6	The Company uses reservation of rights and excess of loss letters, when appropriate.	A.R.S. § 20-461, A.A.C. R20-6-801
7	Deductible reimbursement to insured upon subrogation recovery is made in a timely and accurate manner.	A.R.S. §§ 20-461, 20-462, A.A.C. R20-6-801
8	The Company responds to claim correspondence in a timely manner.	A.R.S. § 20-461, 20-462, A.A.C. R20-6-801
9	Denied and Closed Without Payment claims are handled in accordance with policy provisions and state law.	A.R.S. §§ 20-461, 20-462, 20-463, 20-466, 20-2110, A.A.C. R20-6-801
10	No insurer shall fail to fully disclose to first party insureds all pertinent benefits, coverages or other provisions of an insurance policy or insurance contract under which a claim is presented.	A.A.C. R20-6-801
11	Adjusters used in the settlement of claims are properly licensed.	A.R.S. §§ 20-321 through 20-321.02

The following Claim Standards failed:

#	STANDARD	Regulatory Authority
3	The Company claim forms are appropriate for the type of product and comply with statutes, rules and regulations.	A.R.S. §§ 20-461, 20-466.03, 20-2106, A.A.C. R20-6-801

5	Claims are properly handled in accordance with policy provisions and applicable statutes, rules and regulations.	A.R.S. §§ 20-268, 20-461, 20-462, 20-468, 20-469 and A.A.C. R20-6-801
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Claims Processing Standard #3 – failed

Preliminary Finding-006– Disclosure Authorization Forms- Claims – The Examiners identified one (1) claim authorization form (shown in the table below) where the Company failed to:

- advise the individual or a person authorized to act on behalf of the individual that they are entitled to receive a copy of the authorization form.

This form fails to comply with A.R.S. § 20-2106(9) and represent one (1) violation of the statute. The following table summarizes these authorization form findings.

	Form Description / Title	Form #	Statute Provision
1	Authorization to Obtain Financial and Other Factual Information	Unknown	9

CLAIM FORMS

Failed to advise the individual or a person authorized to act on behalf of the individual that they are entitled to receive a copy of the authorization form

Violation of A.R.S. § 20-2106(9)

Population	Sample	# of Exceptions	% to Sample
N/A	N/A	1	N/A

Any error or exception identified in the areas of a procedure or forms use does not meet the Standard; therefore a recommendation is warranted.

Recommendation #6

Within 90 days of the filed date of this Report, provide the Department with documentation that Company procedures are in place so the authorization forms listed above include the following

- advises the individual or a person authorized to act on behalf of the individual that the individual or the individual's authorized representative is entitled to receive a copy of the authorization form, in accordance with the applicable state statute.

Claims Processing Standard #5 - failed

Preliminary Finding 007–Total Loss Taxes and Fees - The Examiners identified nine (9) first/third party total loss settlements, in which the Company failed to correctly calculate and pay appropriate tax, license registration and/or air quality fees. This is an apparent violation of A.R.S. §§ 20-461(A)(6), 20-462(A) and A.A.C. R20-6-801 (H)(1)(b).

PRIVATE PASSENGER AUTOMOBILE TOTAL LOSS CLAIMS

Failed to correctly calculate and pay appropriate tax, license registration and/or air quality fees on total loss settlements

A.R.S. §§ 20-461(A)(6), 20-462(A) and A.A.C. R20-6-801 (H)(1)(b)

Population	Sample	# of Exceptions	% to Sample
529	100	9	9%

A 9% error ratio does not meet the Standard; therefore, a recommendation is warranted

Recommendation #7

Within 90 days of the filed date of this Report provide documentation to the Department to show that the Company's procedures have been corrected to comply with Arizona Statutes and Rules when processing total loss settlements for First and Third Parties.

Also, the Company must conduct a self-audit of the remaining PPA total loss claims in 2010/2011 and provide the Department with documentation that all monies owed have been properly reimbursed including copies of all AZ Refund letters and checks (including interest) to insureds or claimants and a summary spreadsheet.

Subsequent Events: During the course of the Phase I Examination, the Company agreed with the incorrect settlement of nine (9) first/third party total losses and made restitution payments to the parties affected in the amount of \$1,360.18 plus \$189.75 in interest for a total of \$1,549.93. Copies of letters of explanation and payments were sent to the Department prior to completion of the Examination.

SUMMARY OF FAILED STANDARDS

EXCEPTIONS	Rec. No.	Page No.
UNDERWRITING AND RATING		
<p><u>Standard #4</u></p> <p>All mandated disclosures are documented and in accordance with applicable statutes, rules and regulations, including, but not limited to, the Notice of Insurance Information Practices and the Authorization for Release of Information.</p>	1	13
<p><u>Standard #5</u></p> <p>Policies and endorsements are issued or renewed accurately, timely and completely.</p>	2	14
CANCELLATIONS AND NON RENEWALS		
<p><u>Standard #1</u></p> <p>Declinations, Cancellations and Non-Renewals shall comply with state laws and company guidelines including the Summary of Rights to be given to the policyholder and shall not be unfairly discriminatory.</p>	3	17
<p><u>Standard #2</u></p> <p>Cancellations and Non-Renewal notices comply with state laws, company guidelines and policy provisions, including the amount of advance notice required and grace period provisions to the policyholder, nonrenewal based on condition of premises, and shall not be unfairly discriminatory.</p>	4	17
<p><u>Standard #2</u></p> <p>Cancellations and Non-Renewal notices comply with state laws, company guidelines and policy provisions, including the amount of advance notice required and grace period provisions to the policyholder, nonrenewal based on condition of premises, and shall not be unfairly discriminatory.</p>	5	18
CLAIM PROCESSING		
<p><u>Standard #3</u></p> <p>The Company claim forms are appropriate for the type of product and comply with statutes, rules and regulations.</p>	6	21

<u>Standard #5</u> Claims are properly handled in accordance with policy provisions and applicable statutes, rules and regulations.	7	22
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SUMMARY OF PROPERTY AND CASUALTY STANDARDS

Complaint Handling

#	STANDARD	PAGE	PASS	FAIL
1	The Company takes adequate steps to finalize and dispose of the complaints in accordance with applicable statutes, rules, regulations and contract language. (A.R.S. § 20-461 and A.A.C. R20-6-801)	8	X	
2	The time frame within which the Company responds to complaints is in accordance with applicable statutes, rules and regulations. (A.R.S. § 20-461 and A.A.C. R20-6-801)	8	X	

Marketing and Sales

#	STANDARD	PAGE	PASS	FAIL
1	All advertising and sales materials are in compliance with applicable statutes, rules and regulations. (A.R.S. §§ 20-442 and 20-443)	8	X	

Producer Compliance

#	STANDARD	PAGE	PASS	FAIL
1	The producers are properly licensed in the jurisdiction where the application was taken. (A.R.S. §§ 20-282, 20-286, 20-287 and 20-311 through 311.03)	8	X	
2	An insurer shall not pay any commission, fee, or other valuable consideration to unlicensed producers. (A.R.S. § 20-298)	8	X	

Underwriting and Rating

#	STANDARD	PAGE	PASS	FAIL
1	The rates charged for the policy coverage are in accordance with filed rates (if applicable) or the Company Rating Plan. (A.R.S. §§ 20-341 through 20-385)	12	X	

#	STANDARD	PAGE	PASS	FAIL
2	Disclosures to insureds concerning rates and coverage are accurate and timely. (A.R.S. §§ 20-259.01, 20-262, 20-263, 20-264, 20-266, 20-267 and 20-2110)	12	X	
3	All forms and endorsements forming a part of the contract should be filed with the director (if applicable). (A.R.S. § 20-398)	12	X	
4	All mandated disclosures are documented and in accordance with applicable statutes, rules and regulations, including, but not limited to, the Notice of Insurance Information Practices and the Authorization for Release of Information. (A.R.S. §§ 20-2104, 20-2106, 20-2110 and 20-2113)	12		X
5	Policies and endorsements are issued or renewed accurately, timely and completely. (A.R.S. §§ 20-1120, 20-1121, 20-1632 and 20-1654)	12		X
6	Rescissions are not made for non-material misrepresentations. (A.R.S. §§ 20-463 and 20-1109)	12	X	

Declinations, Cancellation and Non-Renewals

#	STANDARD	PAGE	PASS	FAIL
1	Declinations, Cancellations and Non-Renewals shall comply with state laws and company guidelines including the Summary of Rights to be given to the policyholder and shall not be unfairly discriminatory. (A.R.S. §§ 20-448, 20-2108, 20-2109 and 20-2110)	16		X
2	Cancellations and Non-Renewal notices comply with state laws, company guidelines and policy provisions, including the amount of advance notice required and grace period provisions to the policyholder, nonrenewal based on condition of premises, and shall not be unfairly discriminatory. (A.R.S. §§ 20-191, 20-443, 20-448, 20-1631, 20-1632, 20-1632.01, 20-1651 through 20-1656)	16		X

Claims Processing

#	STANDARD	PAGE	PASS	FAIL
1	The initial contact by the Company with the claimant is within the required time frame. (A.R.S. § 20-461 and A.A.C. R20-6-801)	20	X	
2	Timely investigations are conducted. (A.R.S. § 20-461, and A.A.C. R20-6-801)	20	X	
3	The Company claim forms are appropriate for the type of product and comply with statutes, rules and regulations. (A.R.S. §§ 20-461, 20-466.03, 20-2106, and A.A.C. R20-6-801)	20		X
4	Claim files are adequately documented in order to be able to reconstruct the claim. (A.R.S. §§ 20-461, 20-463, 20-466.03 and A.A.C. R20-6-801)	20	X	
5	Claims are properly handled in accordance with policy provisions and applicable statutes, rules and regulations. (A.R.S. §§ 20-268, 20-461, 20-462, 20-468, 20-469 and A.A.C. R20-6-801)	21		X
6	The Company uses reservation of rights and excess of loss letters, when appropriate. (A.R.S. § 20-461 and A.A.C. R20-6-801)	20	X	
7	Deductible reimbursement to insured upon subrogation recovery is made in a timely and accurate manner. (A.R.S. §§ 20-461, 20-462 and A.A.C. R20-6-801)	20	X	
8	The Company responds to claim correspondence in a timely manner. (A.R.S. § 20-461, 20-462 and A.A.C. R20-6-801)	20	X	
9	Denied and closed without payment claims are handled in accordance with policy provisions and state law. (A.R.S. §§ 20-461, 20-462, 20-463, 20-466, 20-2110 and A.A.C. R20-6-801)	20	X	
10	No insurer shall fail to fully disclose to first party insureds all pertinent benefits, coverages, or other provisions of an insurance policy or insurance contract under which a claim is presented. (A.A.C. R20-6-801)	20	X	
11	Adjusters used in the settlement of claims are properly licensed (A.R.S. §§ 20-321 through 20-321.02)	20	X	