



**Financial Enterprise Licensing Section**  
**Arizona Department of Insurance and Financial Institutions**  
 100 North 15<sup>th</sup> Avenue, Suite 102, Phoenix, AZ 85007-2630  
 Phone: (602) 771-2800, option 1  
 Web: <http://dfi.az.gov> | Email: [FELicensing@dfi.az.gov](mailto:FELicensing@dfi.az.gov)

**Appraisal Management Company – National Registry Report Form**

Dear Licensee,

Amendments to Title XI of the Financial Institutions Reform, Recovery, and Enforcement Act from 2010 require all Appraisal Management Company ("AMC") licensees to notify their State Regulatory Authority of the size of their appraiser panels and submit National Registry Fees based on the prior 12-month operations.

A completed form and check shall be submitted annually to the Department by March 1, including years when no renewal application is due. **A state licensed AMC, or Federally Regulated AMC operating in Arizona** who does not timely submit a National Registry Report and/or the AMC National Registry Fees shall not appear on the AMC National Registry as operating in Arizona and may be subject to disciplinary action. This form must be used only for submitting the AMC's National Registry Report.

AMC NAME AND COMPANY CONTACT INFORMATION		
Contact Person Name: _____ Phone Number: (     )     -		
Email Address: _____		
AMC INFORMATION		
Appraisal Management Company Name	Employer Identification Number (EIN)	
Doing Business As (D.B.A.)	AMC License Number	
BUSINESS LOCATION ADDRESS		
Street Address		
City	State	Zip Code (+4 optional)
County	Country	

NATIONAL REGISTRY REPORT DETERMINATION QUESTIONS: CHECK YOUR AMC TYPE
Appraisal Management Company ("AMC") as defined by Arizona Revised Statutes §32-3661(2)(a) means a corporation, partnership, sole proprietorship, subsidiary or other business entity that: Administers an appraiser panel of at least sixteen state-licensed or state-certified appraisers in one state who are independent contractors or at least twenty-five state-licensed or state-certified appraisers in at least two states who perform real property appraisal services in this state for clients.
Please select how your AMC qualifies under this law:
<input type="checkbox"/> Has 16 or more panel members in Arizona (Single State/AZ) –OR–
<input type="checkbox"/> Has 25 or more panel members in two or more states (Multi State/Non-AZ).
<input type="checkbox"/> <b>Operates as a subsidiary owned and controlled by a financial institution and regulated by a Federal financial institution regulatory agency.</b>



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**FEE CALCULATION FOR THIS REPORTING PERIOD**

Number of Arizona appraisers in the AMC panel who completed an appraisal for a covered transaction during this reporting period (previous calendar year) \_\_\_\_\_ X \$25.00 = Total AMC National Registry Fee of \$ \_\_\_\_\_

**AFFIRMATION BY WRITTEN DECLARATION**

*Note: The Authorized Representative must sign an Affirmation by Written Declaration.*

I understand that my signature on this written declaration has the same legal effect as an oath or affirmation; and that any falsification of any material information on this application may result in criminal penalty or administrative action, including a fine, suspension or revocation of the registration.

This AMC has reviewed the report and all the information contained on this form is true and correct and certify that we are empowered to execute this application as authorized by §§ **A.R.S. 32-3605** and A.R.S. 32-3607.

This AMC affirms that the appraisers on the AMC's appraiser panel hold valid State certifications or licenses, as applicable.

This AMC has established and complies with processes and controls reasonably designed to ensure that, in engaging an appraiser, selects an appraiser who is independent of the transaction and who has the requisite education, expertise, and experience necessary to competently complete the appraisal assignment for the particular market and property type.

This AMC affirms that it directs the appraiser to perform the assignment in accordance with USPAP.

This AMC has established and complies with processes and controls reasonably designed to ensure that the AMC conducts its appraisal management services in accordance with the requirements of section 129E (a) through (i) of the Truth in Lending Act, 15 U.S.C. 1639e(a) through (i), and regulations thereunder.

This AMC is competent and qualified to engage in appraisal management services with safety to the general public and those with whom the person may undertake a relationship of trust and confidence.

This AMC will comply with USPAP and that we understand the types of misconduct for which disciplinary proceedings may be initiated.

This AMC has no owner(s), in whole or part, directly or indirectly, that has had an appraiser credential refused, denied, cancelled, surrendered in lieu of revocation, or revoked in any State for substantive cause, as determined by the State, and the credential has not been reinstated.

This AMC has no person(s) with 10 percent or more ownership who has been convicted of, or entered a plea of nolo contendere to, a felony relating to the practice of appraisal, banking, mortgage lending, or the provision of financial services, or any crime involving fraud, misrepresentation, or moral turpitude.

Signature of the Authorized Representative: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name and Title \_\_\_\_\_

**Form and Fee (paid by check or money order) should be sent to the address below:**

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