## View/Print Label

- 1. Ensure there are no other shipping or tracking labels attached to your package. Select the Print button on the print dialogue box that appears. Note: If your browser does not support this function, select Print from the File menu to print the label.
- 2. Fold the printed label at the solid line below. Place the label in a UPS Shipping Pouch. If you do not have a pouch, affix the folded label using clear plastic shipping tape over the entire label.

#### 3. GETTING YOUR SHIPMENT TO UPS

#### Customers with a scheduled Pickup

• Your driver will pickup your shipment(s) as usual.

#### Customers without a scheduled Pickup

- o Take your package to any location of The UPS Store®, UPS Access Point™(TM) location, UPS Drop Box, UPS Customer Center, Staples® or Authorized Shipping Outlet near you. To find the location nearest you, please visit the 'Locations' Quick link at ups.com.
- Schedule a Pickup on ups.com to have a UPS driver pickup all of your packages.

#### FOLD HERE





# Arizona Department of Financial Institutions



## ESCROW RATE FILING FORM

Company / Agency Name American Title Service Agency		t Email nan@atsaaz.c	om	
Address 2929 East Camelback Rd # 200	City Phoenix	State Az	Zip Code 85016	
Type of Filing		Effective Dat		
☐ New Rate Schedule ☐ Change of Existing Approved	l Rates	1/1/202	25	
Information included	with this filing			
☐ Statistics ■ Experience	son of Rate of oth	er Escrow Ager	ncies	
given authority by Smith (		Name) to execut	lare that I have been the this filing on behalf ent the following:	
That the information contained herein, including exhibits and other nereof, are current, true, accurate, and complete under penalty of provisions as provided by law; that, the jurisdiction(s) to which the investigation as to the legitimacy, accuracy and correctness in accepte above named individual has made a falsehood of a material factorized to support the foregoing rate filing, then the above named other measures accordance with all laws and regulations.	perjury, or un-swo ne rate filing is be ordance with all a ct in either the rat	orn falsification ing submitted n applicable laws a e filing or in an	to authorities, or similar hay conduct any and regulations; that, if y documentation	
I hereby verify that I am the above named individual, and certify by my printed name below that I have read the conditions stated above and agree to the language as stated.  Name of Filer  Date				
FOR DEPARTMEN	T USE ONLY			
Date Received  Analyst	☐ Appro☐ Withd☐ Hearin☐ Additi	rawn g	/ Correspondence	
Date				



## Arizona Department of Financial Institutions



#### PROPOSED NEW ESCROW RATE OR CHANGE OF RATE FORM Company / Agent Name Description of new rate or change **CURRENT TRANSACTION EXPENSE** ESTIMATED TRANSACTION EXPENSE Expense Total \$ Expense Total \$ Current Rate \$ Current Rate \$ Profit (Loss) \$ Profit (Loss) \$ % Profit (Loss) % % Profit (Loss) % Factors influencing the final rate

#### Use only if needed for additional Rate Changes

CURRENT TRANSA	CTION EXPENSE	ESTIMATED TRANSACTION EX	PENSE
Expense Total	\$	Expense Total \$	
Current Rate	\$	Current Rate \$	
Profit (Loss)	\$	Profit (Loss) \$	
% Profit (Loss)	%	% Profit (Loss)	%

CURRENT TRANSA	CTION EXPENSE	ESTIMATED TRANSACTIO	N EXPENSE
Expense Total	\$	Expense Total \$	
Current Rate	\$	Current Rate \$	
Profit (Loss)	\$	Profit (Loss) \$	
% Profit (Loss)	%	% Profit (Loss)	%

CURRENT TRANSA	CTION EXPENSE	ESTIMATED TRANSA	ACTION EXPENSE
Expense Total	\$	Expense Total \$	
Current Rate	\$	Current Rate \$	
Profit (Loss)	\$	Profit (Loss) \$	
% Profit (Loss)	%	% Profit (Loss)	%

**November 15 2024** 



**AZDFI** 

100 North 15th Ave # 261

Phoenix Az 85007

ATTN Licensing/Rate Division

RE American Title Service Agency LLC

Dear Sirs,

Attached please find a proposed change of rates for our firm to be effective on 1/1/2025.

We have outlined the specific sections to be changed below, however we will be increasing our general rates for basic escrow services by 8% overall.

Because of general inflation in the economy and the addition of added consumer protection/wire fraud prevention and security upgrades as well as employee compensation items this increase is necessary to over increased costs and maintain acceptable profitability.

Section E 2.1 General increase of 8%,

Section E2.8 Sub Escrow fee 270.00

Section E3.1 Bulk Refinance Rate 500.00 Basic Fee including additional security items

Section E3.2 Pinal County Cash Increase to 700.00 up to 75K and 800.00 from 75K to 150K

Section E3.6 Employee Rate 50.00

Section E 4.1 Work Charge increase to 80.00 per half hour 800max

Section E 4.4 Commercial work charge 85.00 per half hour 7000 max

Section E4.5 Additional Check fees 15.00 after 3 checks on consumer loan (cc payoffs in file)

Section E 4.6 Litigation Copies 70.00 per hour

Section E 4.9 Doc Prep 100.00 per document

Section E4.13 Mobile Home Transfer 250.00

Section E 4.16 Escrow Holdback 75.00 up to 10K 95 over 10K

Section E 4.17 Inspection 100.00 normal 125.00 48 hour turn around

Section 4.20 Short Sale 1200.00

New Section E 4.25 Cyber Security Enhancement fees 50.00 (included in bulk rates)

All the above adjustments have been made based on an assessment of the costs of providing these services and review of market conditions.

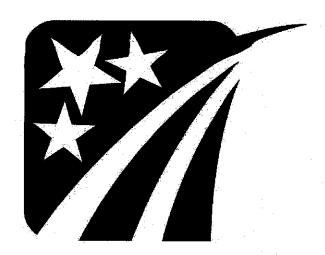
We would appreciate your review and approval of these adjustments so we can put them in to effect  $\c L$  anuary 1 2025

If you have any questions, please contact me Chyman@atsaaz.com

Thanklyb

Chris Hymah

Executive Vice President



# AMERICAN TITLE —— SERVICE AGENCY——

Above All Else...Service!

# Schedule of Fees and Charges for American Title Service Agency, LLC

(Effective Date - January 1, 2025)

This Schedule of Fees and Charges shall supersede all Schedules of Fees and Charges that have heretofore been displayed in our offices and filed with the Arizona Department of Financial Institutions pursuant to A.R.S. §6-864, et seq, on behalf of American Title Service Agency, LLC. In the event that any fees or charges that appeared in a prior filing are inadvertently omitted from this filing, those previous rates and charges shall remain in effect until subsequently included or changed. All fees and charges are subject to change without prior notice.



# Schedule of Fees and Charges

(Effective January 1, 2025)

## ----TABLE OF CONTENTS----

GENERAL PROVI	<u>SIONS</u>	
E1.1	Definition of Escrow	Page 3
E1.2	Fair Value	Page 3
E1.3	Computation from Basic Escrow Rate	Page 3
E1.4	Separate Sales or Exchange (Different Owners)	Page 3
E1.5	Transfer of Undivided Interest	
E1.6	Escrow Fee / Recording Fee Split	Page 4
E1.7	Unique Escrow Requirements and Negotiated Rates	Page 4
E1.8	Rates and Charges in Effect Prior to Filing	Page 4
ESCROW-Basic Ch	<u>arge</u>	
E2.1	Basic Escrow Rate Formula	Page 5
E2.2	Sale – Basic Charge	
E2.3	Loan (No Existing Residential) – Basic Charge	
E2.4	Loan Concurrent with a Sale Escrow – Basic Charge	
E2.5	Commercial Loan (No Existing Lien) – Basic Charge	Page 6
E2.6	Commercial Loan (Refinance Existing Lien) – Basic Charge	
<b>E2</b> .7	Leasehold – Basic Charge	
E2.8	Sub-Escrow – Basic Charge	Page 7
E2.9	Escrow Only – Basic Charge	
ESCROW-Special I	<u>Rates</u>	
E3.1	All-Inclusive Bulk Lender (Refinance) Rate	Page 8
E3.2	Cash Purchase Rate (Pinal County only)	Page 8
E3.3	Church and Non-Profit Charitable Organization Rate	Page 9
E3.4	Company-Sponsored Relocation Rate	
E3.5	Competitor Rate	
E3.6	Employee Rate	
E3.7	First Responder Rate /Homes for Heroes Program	Page 10
E3.8	Investor Rate	Page 11
E3.9	Loyalty Rate	
E3.10		
E3.11	Non-Profit Multi-Housing Organization Rate	Page 12
E3.12	Senior Citizen Rate	
E3.13	Social Assistance Program Rate	
E3.14		



# Schedule of Fees and Charges

(Effective January 1, 2025)

## ---- TABLE OF CONTENTS----

## Miscellaneous Charges and Fees

E4.1	Additional Work Charge (Non-Commercial Transactions)	Page 15
E4.2	Cancellation Fees and Charges	Page 15
E4.3	Check Service Fees	
E4.4	Commercial Transaction Work Charge	
E4.5	Consumer Payoff Services	
E4.6	Copy Charge (Litigation)	Page 16
E4.7	Courier Fee / Overnight Delivery	Page 16
E4.8	Direct Transaction Fee (Residential Sale)	
E4.9	Document Preparation Fee	Page 16
E4.10	Dormant Funds/Abandoned Property Charge	Page 17
E4.11	Electronic Document Storage	Page 17
E4.12	Interest Bearing Account Fee	Page 17
E4.13	Mobile Home Transfer Fee (Basic Services)	Page 17
E4.14	Mobile Home Transfer Fee (Additional Services)	Page 18
E4.15	NSF Processing Charge	
E4.16	Post-Closing Holdback Fee	
E4.17	Property Inspection Fee	
E4.18	Conveyance Tracking Fee	
E4.19	Recording Fees	
E4.20	Short Sale Transaction Services	Page 19
E4.21	Signing Services (Outside)	
E4.22	Wire Transfer Fee	
E4.23	FIRPTA Processing	Page 20
E4.24	Judgement Lien Removal/Processing	Page 20
E4.25	Cyber Security / Closing Lock fees	Page 20
<u>Schedule of Basic Ra</u>	<u>ites</u>	
Appendix A	Schedule of Basic Escrow Rates	Page 21
Schedule of Account	Servicing Fees	
Appendix B	Schedule of Account Servicing Fees	Page 22



## Schedule of Fees and Charges

(Effective January 1, 2025)

#### **GENERALPROVISIONS**

#### E1.1 Definition of Escrow

Escrow means any transaction wherein any property, money, written instrument or evidence of title or possession to real or personal property or other thing of value is delivered with or without transfer of legal or equitable title, or both, and irrespective of whether a debtor/creditor relationship is created, to a person not otherwise having nay rights, title or interest therein in connection with the sale, transfer encumbrance or lease of real or personal property, to be delivered or redelivered by that person upon the contingent happening or non-happening of a specified event or performance or non-performance of a prescribed act, when it is then to be delivered by such person to a grantee, grantor, promisee, promisor, oblige, obligor, bailee, bailor, or a designated agent or employee or any of them. Escrow includes subdivision trust (A.R.S. §6-801, as amended).

#### E1.2 Fair Value

The fair vale shall be construed as the full value of the property, the sale price, or the total of new encumbrances, whichever is higher. Where a sale is not involved, the fair value shall be determined from all available information (i.e. amount of encumbrances, assessed value, etc.). In no event shall it be less than the sum of the unpaid principal balances of the mortgages and/or contracts to which the property is subject in which case the mortgages and/or contracts exceed the sales price. In the event new loans exceed the sales price, escrow fees shall be based on the loan amount. The Company may be entitled to rely on the value provided by the parties to an arm's length transactions.

#### E1.3 Computation from Basic Escrow Rate

The applicable rates shall be computed on a per unit or insurance basis in multiples of \$10,000.00 including any fraction thereof in accordance with the division of such units as set forth in the Basic Escrow Rates.

Whenever an Escrow Fee is calculated by using a percentage of the Basic Escrow Rate, the escrow fee shall be rounded up to the nearest dollar.

#### E1.4 Separate Sales or Exchanges (Different Owners)

Basic charge is applicable per the Basic Escrow Rate on each separate sale in which any seller/exchanger is involved.

The applicable charge applies on the amount of each individual sale or exchange even though there may be one common purchaser, and the sales or exchanges are handled concurrently, and one or more separate escrows is/are involved.



## Schedule of Fees and Charges

(Effective January 1, 2025)

#### E1.5 Transfer of Undivided Interest (Sold separately from remaining interest)

Basic Charge is applicable based upon the interest conveyed, the purchase price of the fair value thereof, whichever is the higher.

#### E1.6 Escrow Fee Split

Unless stated otherwise in the Purchase Contract, the Escrow Instructions, or other mutually acceptable written instructions, the basic escrow charge will be split equally between the parties to the escrow. Each parties escrow fee shall be rounded up to the nearest dollar.

Other fees, such as, but not limited to Recording Fees, Reconveyance Tracking Fees and other Miscellaneous Charges will be charged to the party requesting and/or benefiting from those services.

#### E1.7 Unique Escrow Requirements and Negotiated Rates

In some cases, due to unusual requirements and/or special risks regarding the sale, financing or development of a major project or special circumstances, the Company may find it necessary to enter into contracts or agreements for various services to be rendered and the charges to be made thereon. All such request must be submitted in full detail for consideration by an authorized Senior Management Officer. This will allow the Company to maintain control while offering pricing which is consistent with established escrow rates on projects or circumstances of similar nature.

In addition, the company reserves the right to negotiate rates. Any such negotiated rate shall be in writing and approved by Executive Management of American Title Service Agency, LLC. A copy of the negotiated fee agreement shall be retained in the escrow file. In the event of a negotiated fee agreement, the minimums stated herein shall not apply.

#### E1.8 Rates and Charges in Heet Prior to Filing

All rates contained herein become effective when approved by the Arizona Department of Financial Institutions or by operation of law. Any rate or charge that appeared in any previous Rate Manual that is not specifically addressed herein shall be deemed to have been overlooked and shall remain in full force and effect.



## Schedule of Fees and Charges

(Effective January 1, 2025)

#### ESCROW-BasicCharge

#### E2.1 Basic Escrow Rate Formula

The minimum Basic Escrow Rate shall be based upon the fair value of the property in escrow, as follows. (See Appendix A for Basic Escrow Rate table)

Transaction Amount Up to, and including, \$50,000.00	Rate
Over \$50,000 up to, and including \$1,000,000.00	Minimum Rate - \$1,174.00 \$1,174.00, plus \$15.40 per \$10,000.00, or
O #1 000 000 00	fraction thereof, of the transaction amount in excess of \$50,000.00
Over \$1,000,000.00	\$2,637.00, plus \$12.00 per \$10,000.00, or fraction thereof, of the transaction amount in
Sala Dagio Channa	excess of \$1,000,000.00

#### E2.2 Sale-Basic Charge

The minimum charge of 100% of the Basic Escrow Rate shall be based upon the fair value of the property in escrow. If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

#### E2.3 Loan (Residential)-Basic Charge

When handling a loan escrow where no sale of the real property is involved and which does not qualify for the Bulk Lender Refinance Rate, the Basic Charge shall be as follows based upon the fair value of the property in escrow.

Amount up to and Include Basi	ic Escrow Fee
\$1,000,000	\$610.00 \$955.00 \$1,195.00

All out-of-state refinance transactions will be charged a fee of \$1,115.00.

This fee shall include all fees normally included with a refinance transaction including, but not limited to, courier, messenger, e-documents, wire transfer and reconveyance tracking fees. Recording fees and Additional Work Charges, if applicable, are in addition to the above Basic Charge.



## Schedule of Fees and Charges

(Effective January 1, 2025)

If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

#### E2.4 Loan Current with a Sale Escrow-Basic Charge

When a loan escrow is handled concurrently with a sale, the minimum charge of 100% of the Basic Escrow Rate shall be based upon the fair value of the property in escrow. If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

#### E2.5 Commercial Loan (No Existing Lien)-Basic Charge

If the property being refinanced is free and clear, the minimum charge of 100% of the Basic Escrow Rate shall be based upon the fair value of the property in escrow. If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

#### E2.6 Commercial Loan (Refinance Existing Lien)-Basic Charge

When handling a commercial loan escrow where no sale of the real property is involved and the purpose of said loan is for the refinance of the existing encumbrances on subject property, the Basic Charge shall be as follows based upon the fair value of the property in escrow.

Amount up to and Including	Basic Escrow Fee
\$800,000 \$1,000,000 Over \$1,000,000	\$850.00 \$1,075.00 \$1,300.00

All out of state refinance files will be charged a fee of \$1,400.00.

This fee shall include all fees normally included with a refinance transaction including, but not limited to, courier, messenger, e-document, wire transfer and reconveyance tracking fees.

Recording Fees and Additional Work Charges, if applicable, are in addition to the above Basic Charge.

If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

#### E2.7 Leasehold-Basic Charge

The leasehold Escrow Rate (other than Oil, Gas, or Mineral Leases) shall be 100% of the Basic Escrow Rate based upon the fair market value of the property leased or the total amount of the lease payments, whichever is less, plus \$100 for each lease assignment and/or modification. If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

The escrow charge on Oil, Gas or Mineral Leases shall be negotiated by parties to the transaction, based on the services to be rendered.



## Schedule of Fees and Charges

(Effective January 1, 2025)

#### E2.8 <u>Sub-Escrow-Basic Charge</u>

Sub-escrow services shall be provided for a minimum charge of \$270.00 per escrow.

Services available under this section are restricted to:

The receipt and disbursement of funds and/or
Acceptance and recordation

Additional charges will be assessed for the following supplemental services.

Signing Services - \$125.00

Ordering Payoffs - \$30.00

#### E2.9 Escrow Only-Basic Charge

An escrow specifying no title policy to be issued shall have a basic charge of 200% of the Basic Escrow Rate. Escrow Only-Basic Charge may not be combined with any other discounted or special rate.



## Schedule of Fees and Charges

(Effective January 1, 2025)

## ESCROW-Special Rates

#### E3.1 All-Inclusive Bulk Lender (Refinance) Rate

This rate shall be available to any lender, Mortgage Broker, Credit Union or other lending entity that processes 15 or more refinance transactions on a monthly basis.

Basic Charge for bundled services shall be \$500.00.

This fee shall include all fees normally included with a refinance transaction including, but not limited to, courier, messenger, e-document, wire transfer, wire transfer and reconveyance tracking fees, and one DocuSign service.

Recording Fees and Additional Work Charges, if applicable, are in addition to the above Basic Charge.

If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

All-Inclusive Bulk Lender (Refinance) Rate may not be combined with any other discounted or special rate.

#### E3.2 Cash Purchase Rate (Pinal County ONLY)

addition to the above Basic Charge

This rate shall be available on any <u>CASH ONLY</u> purchase transactions located in Pinal County. Otherwise, standard rates apply.

Amount up to and Including		g Basic Escrow Char	<u>ge</u>
	\$75,000	\$700.00	7
	\$75,001 thru \$150,000	\$800.00	
	Over \$150,000	Standard Rate Applies	

This Fee shall include all domestic courier, domestic messenger and wire fees.

Recording Fees, Additional Work Charges and Reconveyance Fees, if applicable, are in

If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

Cash Purchase Rate (Pinal County) may not be combined with any other discounted or special rate.



## Schedule of Fees and Charges

(Effective January 1, 2025)

#### E3.3 Church and Non-Profit Charitable Organization Rate

This rate is available to school schools, churches, and other non-profit charitable organizations registered as a 501(c)3 organization.

The charge is 50% of the Basic Escrow Rate applicable for the transaction.

The party requesting the benefit must provide its federal tax identification number and documentation to verify its registration as a 501(c)3 organization.

This rate applies only to the portion of the escrow fee that the qualifying party would be obligated to pay by established custom as a party to the transaction.

This rate is limited to those improved parcels which are utilized as church buildings or schools affiliated with the church, or in case of other non-profit organizations, this rate shall apply to structures currently utilized for the purpose for which the entities were intended.

This rate does not apply to vacant land, unless concurrent construction is intended consistent with the activities of the non-profit organization.

This rate does not apply to any property granted as a gift or to be held for resale or investment purposes by a church or non-profit organization.

If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

Church and Nom-Profit Charitable Organization Rate may not be combined with any other discounted or special rate.

#### E3.4 Company-Sponsored Relocation Rate

This rate is available to persons (employee) participating in a Company-Sponsored relocation plan in connection with the sale or purchase of an employee's bona fide primary residence.

The charge is 60% of the Basic Escrow Rate applicable for the transaction.

This rate applies only to the portion of the escrow fee that the qualifying party would be obligated to pay by established custom as a party to the transaction.

Escrow fee shall be charged through escrow to employee, employer, or Relocation Company acting on behalf of the parties.

If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

Company-Sponsored Relocation Rate may not be combined with any other discounted or special rate.



## Schedule of Fees and Charges

(Effective January 1, 2025)

#### E3.5 Competitor Rate

American Title Service Agency, LLC may choose to match written escrow quotes received from a competing escrow and/or title company, providing:

Competitor rate must be filled with and approved by Arizona Department of Financial Institutions.

Copy of quote must be retained in file.

Recording Fees and Additional Work Charges, if applicable, are in addition to the above Basic Charge.

If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

Rate may not be combined with any other discounted or special rate.

#### E3.6 Employee Rate

This rate is available to employees of American Title Service Agency, LLC (including employees who have retired under normal retirement procedures, including retirement on account of illness and early retirement based on the employer's policies as to retirement).

No portion of the applicable escrow rate shall be charged to an employee in connection with the financing, refinancing, sale or purchase of the employer's bona fide primary personal residence.

The employee Rate (purchase, sale and refinance) is limited to one purchase, one sale, and one refinance transaction during a twelve month period. Standard rates shall apply thereafter.

This rate applies only to the portion of the escrow fee that the qualifying party would be obligated to pay by established custom as a party to the transaction.

If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

Employee Rate may not be combined with any other discounted or special rate. Employee shall pay \$50.00 fee for security enhancement (see E4.25).

#### E3.7 First Responder / Homes for Heroes Program Rate

This rate is available, upon request, to bona fide first responder personnel, including but not limited to active or retired members of any police, fire, or EMT. Additionally, this rate is available, upon request, to qualified personnel identified in any active Homes for Heroes Program, including National and State recognized organizations.

The charge is 80% of the Basic Escrow Rate applicable for the transaction.

The party requesting First Responder/ Homes for Heroes Program Rate must present valid proof of affiliation with the qualifying organization.

This rate applies only to the portion of the escrow fee that the qualifying party would be obligated to pay by established custom as a party to the transaction.

If additional charges are applicable, all such additional charges shall be added to the Basic Charge.



## Schedule of Fees and Charges

(Effective January 1, 2025)

First Responder/ Home for Heroes Program Rate may not be combined with any other discounted or special rate.

#### E3.8 Investor Rate

This rate is available to an investor builder, contractor, developer, sub-divider, licensed real estate salesperson or broker, licensed mortgage broker, or other individuals, groups of individuals or entities customarily involved in real estate investments, commercial property, or personal residences.

The charge is 70% of the Basic Escrow Rate applicable for the transaction.

This rate applies only to the portion of the escrow fee that the qualifying party would be obligated to pay by established custom as a party to the transaction.

If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

Investor's Rate may not be combined with any other discounted or special rate.

#### E3.9 Loyalty Rate

This rate is available to former clients who are selling the property previously purchased and closed through American Title Service Agency.

The charged is based on the numbers of months since the purchase transaction was closed.

<u>MonthsSinceClosing</u>		<u>EscrowFee</u>
0-24 25-48 49-60 61 +		80% of Basic Escrow Rate 85% of Basic Escrow Rate 90% of Basic Escrow Rate 100% of Basic Escrow

This rate applies only to the portion of the escrow fee that the qualifying party would be obligated to pay by established custom as a party to the transaction.

If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

Investor's Rate may not be combined with any other discounted or special rate.



## Schedule of Fees and Charges

(Effective January 1, 2025)

#### E3.10 Military Active Duty / Retired Rate

This rate is available to any active or retired member of the Armed Forces of the United States of America.

The charge is 80% of the Basic Escrow Rate applicable for the transaction.

The party requesting Military Active Duty/ Retired Rate must present valid proof of active or retired service to escrow agent upon opening of escrow.

This rate applies only to the portion of the escrow fee that the qualifying party would be obligated to pay by established custom as a party to the transaction.

If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

Military Active Duty/ Retired Rate may not be combined with any other discounted or special rate.

#### E3.11 Non-Profit Multi-Housing Organization Rate

This rate is available to non-profit, multi-housing organizations registered as a 501(c)3 organization, such as Habitat for Humanity.

Basic Rate shall be reduced to \$350.00 per transaction.

The party requesting the benefit must provide its federal tax identification number and documentation to verify its registration as a 501(c)3 organization.

This rate applies only to the portion of the escrow fee that the qualifying party would be obligated to pay by established custom as a party to the transaction.

If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

Non-Profit Multi-Housing Organization Rate may not be combined with any other discounted or special rate.

#### E3.12 Senior Citizen Rate

This rate is available, upon request, to senior citizens (age 60 or older).

The charge is 80% of the Basic Escrow Rate applicable for the transaction.

The party requesting the Senior Citizen Rate must present valid proof of age (i.e., valid driver's license, birth certificate or passport).

This rate applies only to the portion of the escrow fee that the qualifying party would be obligated to pay by established custom as a party to the transaction.

If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

Senior Citizen Rate may not be combined with any other discounted or special rate.



## Schedule of Fees and Charges

(Effective January 1, 2025)

#### E3.13 Social Assistance Program Rate

This rate is available, upon request, to a current or recent participant of a social service agency offering social shelter programs, including but not limited to domestic abuse shelters, homeless shelters, or governmentally sponsored programs.

The charge is 80% of the Basic Escrow Rate application for the transaction.

The party requesting Social Assistance Program Rate must present valid proof of affiliation with the qualifying organization.

This rate applies only to the portion of the escrow fee that the qualifying party would be obligated to pay by established custom as a party to the transaction.

If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

Social Assistance Program Rate may not be combined with any other discounted or special rate.

#### E3.14 Subdivision Rate (Residential)

This rate is available to a builder, contractor, developer, or sub-divider customarily engaged in such business of the development and/or sale of lots located within a residential subdivision plat. (This rate is applicable only to those rates available under section E2.2 and E2.4).

Number of Units	Escrow Fee
1-15	70% of Basic Escrow
16-30	60% of Basic Escrow
31-70	50% of Basic Escrow
71-200	40% of Basic Escrow
201-300	30% of Basic Escrow
More than 300	25% of Basic Escrow
	1

Minimum Rate - \$35.00 per unit.

This rate applies only to the portion of the escrow fee that the qualifying party would be obligated to pay by established custom as party to the transaction.

If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

Subdivision Rate (Residential) may not be combined with any other discounted or special rate.



## Schedule of Fees and Charges

(Effective January 1, 2025)

#### E3.15 Teacher / School Administrator Rate

This rate is available, upon request, to any certified teacher or administrative staff member.

The charge is 80% of the Basic Escrow Rate applicable for the transaction.

The party requesting the Teacher/School Administrator Rate must present verification of employment qualifying for such discount.

This rate applies only to the portion of the escrow fee that the qualifying party would be obligated to pay by established custom as a party to the transaction.

If additional charges are applicable, all such additional charges shall be added to the Basic Charge.

Teacher/School Administrator Rate may not be combined with any other discounted or special rate.



## Schedule of Fees and Charges

(Effective January 1, 2025)

#### Miscellaneous Charges and Fees

There are a variety of services and/or products that may be necessary or required to meet the needs of the customers of the Company. The rates included in this section shall be charged if these services and/or products are provided, in addition to any other applicable rates charged by the Company.

#### E4.1 Additional Work Charge (Non-Commercial Transactions)

The basic charges set forth herein are minimum charges. Additional work charges will be assessed when special risks are assumed or special services are provided.

The charge will be \$80.00 per one-half hour ( $\frac{1}{2}$  hour minimum charge,  $\frac{1}{2}$  hour increments thereafter).

The total additional work charge fee shall not exceed \$800.00.

Escrow agent shall maintain a record of any additional work charges in the escrow file and make said record available for inspection by the applicable party.

Party(ies) acknowledgement of the charges via a signed settlement statement shall be deemed as their approval thereof.

Additional work charge does not include any document preparation charges.

(Refer to E4.4 for Commercial Transactions)

#### E4.2 Cancellation Fees and Charges

In the event an escrow transaction cancels, the cancellation fee will be only the charges due to any 3<sup>rd</sup> party vendors for which there are invoices in the escrow file. Escrow agents shall be under no obligation to collect fees from a seller in a cancelled transaction wherein the seller would be obligated to pay the charge.

#### E4.3 Check Service Fees

A processing fee will be assessed when additional check services are requested or required. The following fees have been established for those services.

Fee per Check Stop Pay	\$40.00
Fee per Reissued Check	\$20.00

Company may elect to deduct fees from reissued check(s). No charge will be assessed if reissue is due to escrow error.



## Schedule of Fees and Charges

(Effective January 1, 2025)

### E4.4 Commercial Transaction Work Charge

The basic charges set forth herein are minimum charges. Additional work charges will be assessed when special risks are assumed or special services are provided.

The charge will be \$85.00 per one-half hour ( $\frac{1}{2}$  hour minimum charge,  $\frac{1}{2}$  hour increments thereafter).

The total additional work charge fee shall not exceed \$7.000.00.

Additional work charge does not include any document preparation charges.

#### E4.5 Consumer Payoff Services

As a basic refinance service to our clients, escrow will provide consumer payoff services maximum for personal debts (including, but not limited to credit cards, vehicle loans or personal notes) that are not secured by the real property subject to the Escrow transaction. A maximum of three (3) payoff checks are included in the Basic Charge.

Add'l Charge (After 3 checks)

\$15.00 per check

#### E4.6 Copy Charge (Litigation)

The following charge shall be assessed for providing copies when the company or parties to any transaction is involved in litigation.

\$70.00 per employee hour (one hour minimum; ½ hour increments thereafter) plus twenty-five cents (\$.25) for each page produced.

#### E4.7 Courier Fee / Overnight Delivery

Charges for domestic courier and overnight delivery are included in basic charge. Charges for international courier and overnight delivery charges will be assessed based on the actual cost incurred, as evidence by a copy of the air-bill.

#### E4.8 <u>Direct Transaction Fee (Residential Sale)</u>

This fee is for preparing escrow instructions in the absence of a written Residential Purchase Contract.

Applicable Basic Charge, plus \$100.00 for extra work charge.

#### E4.9 <u>Document Preparation Fee</u>

There shall be a charge of \$100.00 assessed to the benefiting party for each document requested beyond the regular scope of services. Such documents will include, but is not limited to, additional deeds to correct title issues, powers of attorney, and additional security instruments.



## Schedule of Fees and Charges

(Effective January 1, 2025)

#### E4.10 Dormant Funds / Abandoned Property Charge

Dormant Funds as evidenced by stale-dated outstanding checks (90 days or more) or inactive escrow will be maintained at a charge of \$25.00 per month, beginning no sooner than 90 days from check issuance in the case of a stale dated check or the last transaction date in the case of an inactive escrow balance.

Maintenance service will include at least one of the following: one written letter within three months before implementation of the charge, three telephone calls not to exceed a \$10.00 expense and/or general index name search.

Any additional service shall be charged at the rate of \$50.00 per hour (minimum ½ hour charge) plus pass through charges (i.e. skip-trace, private investigator) up to such time as any remaining funds properly escheat by law to the appropriate state.

#### E4.11 Electronic Document Storage-(Included in basic charge)

#### E4.12 Interest Bearing Account Fee

This fee shall be assessed when Company is requested to establish a separate interest bearing account for either the buyer/borrower or seller of a transaction and will be charged to the customer requesting or benefiting from the service, or as provided for in the escrow instructions. This fee is for opening, servicing and closing the account.

#### E4.13 Mobile Home Transfer Fee (Basic Services)

This fee shall be assed for the basic transfer of the ownership of a mobile home that has not been previously affixed as a real property. The Certificate(s) of the Title must be in the name of the current owner and all required documents must be readily available. Said fee includes only the following services:

Collect Mobile Home Certificate(s) of Title and obtain seller signature(s).

Prepare the Affidavit of Affixture and obtain signatures, if an Affidavit of Affixture is required.

Present the Mobile Home Certificate(s) of the Title and, if required, the Affidavit of Affixture to the Arizona Motor Vehicle Department for processing.



## Schedule of Fees and Charges

(Effective January 1, 2025)

#### E4.14 Mobile Home Transfer Fee (Additional Services)

Fees in addition to the Mobile Home Transfer Fee (Basic Services) fee shall be assessed if any services are required over and above the basic services stated above. These services might include, but are not limited to:

- o Research current status of the Mobile Home Certificate(s) of Title.
- o Assisting an outside party in obtaining the Certificate(s) of Title.
- Obtain duplicate Certificate(s) of Title.
- o Obtain MSO (Manufacturer's Statement(s) of Origin).
- Assist in obtaining bonded titles.

Additional mobile home transfer fees shall be assessed at the rate of \$80.00 per one-half hour (½ hour Minimum charge, ½ hour increments thereafter).

Additional mobile home transfer fees shall not exceed \$500.00.

Escrow agent shall maintain a record of any additional mobile home transfer fees in the escrow file and make said record available for inspection by the applicable party.

Party(ies) acknowledgement of the charges via a signed settlement statement shall be deemed as their approval thereof.

#### E4.15 NSF Processing Charge—(Included in Basic Charge)

#### E4.16 Post-ClosingHoldbackFee

The following fees shall be assessed when the Escrow Agent is employed by separate Escrow Instructions to hold funds after an Escrow Transaction has closed.

Set-up Fee (Holdback Amount up to \$10,000.00)	\$75.00
Set-up Fee (Holdback Amount \$10,000.00 or more)	\$95.00

Fees shall be charged at closing and are non-refundable.

#### E4.17 Property Inspection Fee

This fee shall be charged when a property inspection is required or requested in connection with the closing of any transaction or issuance of any title insurance.

Property Inspection (Each)	\$100.00
Rush Service (Inspection to be	
Completed within 48 hours of request)	\$125.00

If the escrow is a sale transaction, the fee shall be charged to the seller.



## Schedule of Fees and Charges

(Effective January 1, 2025)

### E4.18 Reconveyance Tracking Fee

This charge covers the additional expense of monitoring the recordation of the release document by the lender and the additional record keeping expense of a delayed reconveyance. Fee also includes, if necessary, releases prepared and recorded pursuant to ARS §33-707.

#### E4.19 Recording Fees

Recording fees shall be charged in accordance with the actual charges assessed by the county recorder.

Recording Fees shall be assessed to the parties in accordance with established custom.

Buyer /Borrower shall be assessed charges related to the recording deeds or similar instruments, as well as security and assignment instruments.

Additional recording fees, is necessary, will be charged to the party requesting and/or benefiting from those services.

There shall be a charge of \$5.00 per document for each document electronically recorded, in addition to the county recording fee.

#### E4.20 Short Sale Transaction Service

Upon request, American Title Service Agency will provide additional services in the processing of short sale transactions.

Service shall include, but not limited to:

The identification of the appropriate loss mitigation specialist,
Review and submission of the loss mitigation package to the Lender,
Regular follow up and appropriate communication with the lender, and
Communication of the lender issues/requirements with the seller and seller's agent to
expedite the processing of the Documents to obtain the lenders approval of the sale.

In accordance with RESPA procedures and Arizona Revised Statutes this service does not include direct negotiation with the lender.



## Schedule of Fees and Charges

(Effective January 1, 2025)

#### E4.21 Signing Services (Outside)

At the request of the customer, the company may employ an outside signing service to obtain document signatures. If requested, this service is outside the normal scope of services provided (except as outlined above) and will be paid by the party benefiting from the service in the event it is necessary to use a contracted signer. The Company's own employees do not charge signing or notary fees.

#### E4.22 Wire Transfer Fee---(Included in the Basic Charge)

#### E4.23 FIRPTA Processing

When the company is instructed to process the withholding of proceeds and payment of the same to the Internal Revenue Service in connection with the Foreign Investment in Real Property Tax Act, the basic charge shall be \$175.00.

#### E4.24 Judgement Lien Removal / Processing

In accordance with Arizona Revised Statutes escrow agent shall comply with statutory provisions regarding applicability and payoff of judgement liens for parties to the escrow. This service shall include determination of need for payment, contacts with the judgement creditor (if necessary) and processing or obtaining the proper documentation to satisfy the statute relative to judgement liens. The fee for this service shall be \$285.00 per lien requiring release and IS NOT included in the bundled escrow service rates. Any document recording fees necessary to comply with statutory requirements are IN ADDITION to this fee.

#### E4.25 Cyber Security / Closing Lock fees

Cyber security enhancement fee of \$50.00 included in bulk rates.



## Schedule of Fees and Charges

(Effective January 1, 2025)

# American Title Service Agency, LLC Schedule of Basic Escrow Rates

--- Appendix A ---

		<b>x</b> x			
Amount Up to and	Basic Escrow	Amount Up to and	Basic Escrow	Amount Up to	Basic Escrow
Including	Rate	Including	Rate	andIncluding	Rate
<b>\$50,000</b>	<b>61 174</b>		<b>01</b> 667	#.coo.ooo	# <b>0</b> 1 60
\$50,000	\$1,174	\$370,000	\$1,667	\$690,000	\$2,160
\$60,000 \$70,000	\$1,190 \$1,205	\$380,000	\$1,683	\$700,000	\$2,175
	\$1,203 \$1,221	\$390,000	\$1,698	\$710,000	\$2,191
\$80,000	•	\$400,000	\$1,713	\$720,000	\$2,206
\$90,000	\$1,236	\$410,000	\$1,729	\$730,000	\$2,222
\$100,000	\$1,251	\$420,000	\$1,744	\$740,000	\$2,237
\$110,000	\$1,267	\$430,000	\$1,760	\$750,000	\$2,252
\$120,000	\$1,282	\$440,000	\$1,775	\$760,000	\$2,268
\$130,000	\$1,298	\$450,000	\$1,790	\$770,000	\$2,283
\$140,000	\$1,313	\$460,000	\$1,806	\$780,000	\$2,299
\$150,000	\$1,328	\$470,000	\$1,821	\$790,000	\$2,314
\$160,000	\$1,344	\$480,000	\$1,837	\$800,000	\$2,329
\$170,000	\$1,359	\$490,000	\$1,852	\$810,000	\$2,345
\$180,000	\$1,375	\$500,000	\$1,867	\$820,000	\$2,360
\$190,000	\$1,390	\$510,000	\$1,883	\$830,000	\$2,376
\$200,000	\$1,405	\$520,000	\$1,898	\$840,000	\$2,391
\$210,000	\$1,421	\$530,000	\$1,914	\$850,000	\$2,406
\$220,000	\$1,436	\$540,000	\$1,929	\$860,000	\$2,422
\$230,000	\$1,452	\$550,000	\$1,944	\$870,000	\$2,437
\$240,000	\$1,467	\$560,000	\$1,960	\$880,000	\$2,453
\$250,000	\$1,482	\$570,000	\$1,975	\$890,000	\$2,468
\$260,000	\$1,498	\$580,000	\$1,991	\$900,000	\$2,483
\$270,000	\$1,513	\$590,000	\$2,006	\$910,000	\$2,499
\$280,000	\$1,529	\$600,000	\$2,021	\$920,000	\$2,514
\$290,000	\$1,544	\$610,000	\$2,037	\$930,000	\$2,530
\$300,000	\$1,559	\$620,000	\$2,052	\$940,000	\$2,545
\$310,000	\$1,575	\$630,000	\$2,068	\$950,000	\$2,560
\$320,000	\$1,590	\$640,000	\$2,083	\$960,000	\$2,576
\$330,000	\$1,606	\$650,000	\$2,098	\$970,000	\$2,591
\$340,000	\$1,621	\$660,000	\$2,114	\$980,000	\$2,607
\$350,000	\$1,636	\$670,000	\$2,129	\$990,000	\$2,622
\$360,000	\$1,652	\$680,000	\$2,145	\$1,000,000	\$2,637
•	•	•	•	, ,	,

#### Additional Escrow Rate in Excess of \$1,000,000

Per 10,000 or portion thereof in excess of \$1,000,000

\$12.00



# Schedule of Fees and Charges

(Effective January 1, 2025)

# American Title Service Agency, LLC Schedule of Account Service Fees

--- Appendix B ---

#### Set-UpFees (Paid at Time of Set-Up)

B1.1 In House Set-Up Fee (Standard Straight Note)	
B1.2 Outside Set-Up Fee (Standard Straight Note)	
B1.3 Large Loan Set-Up (\$1 Million and Over)	
B1.4 Lease Contracts	\$150.00
Additional Set-Up Charges (In Addition to above base set-up c	harges)
B1.5 Impound Account (Up to three items)	\$150.00
B1.6 Concurrent Payments	\$50.00
B1.7 Delay Funding Loans, Partial Releases, Adjustable Interest,	
Wraps, 11 or more Beneficiaries (Each)	\$100.00
Disbursement Fees (Per Payment Frequency)	
B2.1 Monthly Maintenance Fee (Includes up to one disbursement)	\$10.00
B2.2 Impound Account Disbursement (One Tax and One	·
Insurance) (First of each)	\$10.00
B2.3 Additional Impound Disbursements (Each)	\$5.00
<b>B2.4</b> Additional Payee Disbursements (Each/Monthly)	\$5.00
B2.5 Special Handling Fees. Including items such as,	
but not limited to Default Interest Calculations,	
Daily and/or Late Charges, Special Interest	
Adjustments and/or Special Disbursements	\$60.00
Additional Fees and Charges	
B3.1 Add and Demand Fees. Includes items such as, but not	
limited to Taxes, Insurance and/or Assessments	\$100.00
B3.2 Additional Work/Research Charge (Minimum	
1 Hour, 30 minutes intervals thereafter)	\$50.00
B3.4 Assignment of Payee/Beneficial Interest/Seller	
(Agreement for Sale)	
B3.5 Assumption of Payor/Trustor	\$100.00
B3.6a Assumption, Status or Payoff Statement	
B3.6b Rush Statement (Same Day)-Additional Charges	
B3.7 Copies – Checks, Documents, Histories (each)	
<b>B3.8</b> Demand Notice (Requested by Payee, Charge to Payor)	
B3.9 Dormant Account Fee	
B3.10 Extension of All/Due Date Only	
B3.11 Fax Fees	
D3.12 Interest-Dearing Account (Set-Op and Mannenance)	\$33.00



# Schedule of Fees and Charges

(Effective January 1, 2025)

# American Title Service Agency, LLC Schedule of Account Service Fees

--- Appendix B --- (Continued)

#### Additional Fees and Charges (cont'd)

<b>B3.13</b> Modification of Terms (Minimum Charge. Subject to	
additional work charges based on complexity of terms)	\$100.00
B3.14 Notice of Intent to Forfeit and Completion of 1% of Unpaid Prince	ciple Balance
Completion of Forfeiture, if applicable or \$150.00, which	ever is greater.
B3.15 Notice Requiring Strict Performace	\$75.00
<b>B3.16</b> Reconveyance Fee – Full or Partial	\$100.00
B3.17 Recording Fee (Per Document)	\$20.00
B3.18 Reinstatement Fee (Foreclosure, Forfeiture)	
B3.19 Returned Check Fee	\$25.00
B3.20 Termination/Withdrawal/Close-Out Fee	\$75.00
B3.21 Updated Fee for each payment paid outside	
of servicing. (Charge to Payor)	\$10.00
B3.22 Verification of Mortgage Statements	
<b>B3.23</b> Wire Transfer Fee	\$25.00